

Rules of procedure of fair-fish international association

A: Structure

1. The President chairs the general meeting and the Executive Board, and represents the association externally. In financial and official matters the President signs with an individual signature, all board members sign collectively in pairs.
2. The timing of the next board meeting will be determined by the Executive Board.

B: Resolution

3. Invitation, agenda and documents shall be prepared by the President and sent no later than 14 days prior to the meeting. Each board member may request an addition to the agenda up to the 7th day before the meeting; the President shall inform all board members immediately.
4. The Executive Board has a quorum if at least half of its members are present.
5. Members prevented from participating may comment in writing on individual agenda items, which will be read out at the meeting but not counted as a vote.
6. The Executive Board decides by a simple majority; in the event of a tie, the President's casting vote shall decide.
7. The Executive Board may also pass resolutions by correspondence. A resolution is reached when all members of the board have given their view and none of them oppose.
8. All decisions of the Executive Board are recorded and signed by the President. The minutes are deemed to have been approved if no objection is raised by any member of the board within 10 days of their notification.

C: Contracts and compensation

9. The Executive Board determines the schedule of activities and the budget.
10. The President is capable of acting and responsible within the limits set by this provision, including awarding contracts to third parties. The President reports on the focus of his activities to the Executive Board on a quarterly basis.
11. The participation in the Executive Board is free of charge; expenses may be reimbursed on request against a receipt.
If the Executive Board entrusts one of its members with a special task that goes beyond the duties of a member of the board, it may determine an appropriate compensation for this purpose, based on the "Regulation on expenses and hours to be paid by fair-fish", as far as this is within the scope of the financial possibilities of the association in the respective business year.
12. If a member of the Executive Board provides services to third parties for the account and benefit of the association, he shall be entitled to reimbursement of his expenses incurred thereby.
13. In particular, Billo Heinzpeter Studer, who has been managing the business of the association since 2012, acts as guarantor of the FishEthoBase and occasionally provides

services for third parties according to article 12 and spends a few days in Switzerland every month for these activities:

- provisioning of the necessary office infrastructure (IT, telephone, Internet)
- compensation for the rental share for his office in IT-Monfalcone (EUR 150 per month)
- an expenses flat rate (CHF 200/month incl. meals on journeys)
- all justified travel expenses for th association
- accommodation in Switzerland, sublease in Winterthur or hotel (CHF 340 per month)

Concluded by the Executive Board on the meeting of August 5, 2014, and revised on its meetings of December 21, 2015, and April 15, 2018. Confirmed by the general assembly of January 12, 2020.

(The German version applies)